



2017 AAM CMC Workshop

Chemistry, Manufacturing and Controls

TIPS FOR MEETING ATTENDEES

Welcome to the **2017 AAM CMC Workshop!**

The following information is provided to help you make the most of your workshop experience.

Conference Materials – Download AAM’s Mobile App!

All conference materials (agenda, attendee list, speaker biographies, presentations, etc...) will be available via the new AAM Meetings and Events mobile app. AAM will send out directions to download the mobile app to all attendees prior to the conference. Please make sure to download the mobile app in advance of the conference.

Registration Desk

The registration desk is located in Salon D foyer on the lobby level.

7:00 a.m. – 5:00 p.m. – Tuesday, May 23, 2017

7:00 a.m. – 4:00 p.m. – Wednesday, May 24, 2017

Note: For those who cannot pick up registration materials on Tuesday, name badges and all other registration materials will be available for pick up at the registration desk on Wednesday morning.

Name Badges

Name badges are required for entry to the workshop, Tuesday evening reception and all meal functions.

Meals

Continental breakfast for registered attendees is available on both Tuesday and Wednesday beginning at 7:00 a.m. A lunch is also available on Tuesday and Wednesday along with a morning and afternoon refreshment break on both days. AAM is happy to accommodate any special dietary needs or requests. Please let Jennifer Nguyen (Jennifer.soup@gphaonline.org) know of any special dietary requests, i.e. vegetarian or kosher meals.

Networking Opportunities

Networking opportunities include refreshment breaks, luncheons and an evening reception on Tuesday, May 17th immediately following the workshop.

Dress Code

Suggested attire for the AAM CMC Workshop is business attire.

Hotel Information

Bethesda North Marriott Hotel and Conference Center

5701 Marinelli Road

North Bethesda, MD 20852

The hotel check-in time at the Bethesda North Marriott Hotel and Conference Center is 4:00 p.m. Check-out time is 12:00 p.m. Please be advised, you may be billed an additional charge for check-out past 12:00 p.m. Any attendee wishing special consideration for late check-out should inquire at the front desk on the day of departure.

Parking

The Conference Center parking lot is under construction as it is in the process of being converted into a parking garage. Overnight hotel guests will still be able to park in the hotel parking lot. Those of you NOT staying overnight at the hotel will need to park in the secured garage at 6130 Executive Blvd Rockville, MD 20852 (just a few blocks from the conference center, approximately 4 minute drive). Please add an extra 15 minutes to your commute to the Conference Center to ensure you will not be late for the meeting. The conference center will provide shuttles to and from the garage which will run continuously. Parking for all AAM CMC Workshop attendees is complimentary.

Directions to Offsite Parking Garage From 5701 Marinelli Rd, North Bethesda, MD 20852

- Turn Right onto Marinelli Rd.
- Turn Right at the light onto Executive Blvd
- Turn Left at the 3rd light
- Continue straight to the parking garage

Parking Garage Address: **6130 Executive Blvd, Rockville, MD 20852**

Directions from Area Airports:

Washington, DC/Dulles - IAD

Hotel direction: 25 miles NE

Driving Directions: Stay straight on Dulles Airport Access Rd. Merge onto VA-267 E toward I-495/exit 18 - 19, merge onto I-495 N via exit 18 toward Baltimore/Bethesda. Merge onto I-270 spur N via exit 38 toward Rockville/Frederick. Take Democracy Blvd. East exit. Turn left on Old Georgetown Rd. Turn right on Executive Blvd. Turn left onto Marinelli Rd. (The hotel does not provide shuttle service.)

Ronald Reagan Washington National - DCA

Hotel direction: 20 miles N

Driving Directions: Take George Washington Parkway to I-495N. Merge onto I-270 and take Democracy Blvd East Exit. Turn left on MD-187/Old Georgetown Rd. Turn right on Executive Blvd. Turn left on Marinelli Rd. (The hotel does not provide shuttle service.)

Baltimore/Washington International Marshall Airport - BWI

Hotel direction: 35 miles NE

Driving Directions: Take I-95S to Exit 4B towards Washington. Merge onto I-495 to Exit 27 towards Silver Spring. Merge onto Rockville Pike at Exit 34. Turn left on Marinelli Rd. (The hotel does not provide shuttle service.)

Taxi Service

Please note that taxis may not be available on the hotel property unless arranged in advance. Attendees may call the hotel transportation office to arrange for a taxi. The preferred taxi service is Barwood Taxi and can be reached at 301-984-1900. Taxi service from each of the airport ranges between \$55 - \$75 per trip.

WMATA (Metro) Transportation

The White Flint Metro Station (Red Line) is within walking distance, approximately 0.3 miles east of the Bethesda North Marriott Hotel and Conference Center. Attendees may find more information at the WMATA website:

http://www.wmata.com/rail/station_detail.cfm?station_id=15.

Questions

To address any questions you have regarding the meeting, please contact Aquera Agee at agee@gphaonline.org or call 202-249-7138.

We look forward to seeing you in Bethesda!

Sincerely,
AAM Events Team